



2012 Annual General Meeting

March 26, 2013

Stacey Merrigan, Community Engagement Coordinator
Renaissance Sackville— 31 Main St., Sackville, NB
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Renaissance Sackville 2013 AGM Agenda

5.30 pm	Refreshments and mingling
6.15 pm	Short Business Meeting
	<i>I Opening</i>
	<i>II Approval of the Agenda</i>
	<i>III Approval of 2012 AGM minutes</i>
	<i>IV Annual Report</i>
	<i>a. Community Engagement</i>
	<i>b. Financial Statement</i>
	<i>c. Sackville 250</i>
	<i>V Nominations for 2013 Board Members</i>
	<i>VI Chair Remarks</i>
	<i>VII Closing</i>
6.45 pm	Refreshment break
7.00 pm	Guest Speaker: Amanda Hachey, Cooperative Enterprise Council of New Brunswick
7.30 pm	Closing

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Office Hours

8am – Noon, 1- 3pm, M-F

Renaissance Sackville's vision: "Sackville will be a vibrant, economically and environmentally responsible, aesthetically pleasing, caring, friendly and gracious community."

2012 Board of Directors

Harold Jarche (*Chair*)

Chris MacKay (*Vice-Chair*)
Janine O'Reilly (*Treasurer*)

Kate Bredin
Rosemary Polegato
Sean McGilley
April MacKinnon
Frances Weldon
Virgil Hammock
Stacey Merrigan
(*Secretary*)

**2012 Community
Engagement Coordinator**
Stacey Merrigan



2012 Annual General Meeting Tuesday 3th April

Struts Gallery, at 5.30pm

Those in attendance: Marion Holder, Bruce Phinney (Councillor), Mike Tower (Councillor), Al Smith (Tantramar Heritage Trust), David Fullerton (Live Bait Theatre), Diane Fullerton (Live Bait Theatre), Paul Embree (By-law Officer, Town of Sackville), Sarah Evans (AbleRadar), Mark MacLean, Joyce O'Neil (Councillor), Elli Hearte (Faucet Media Arts Centre), Sue Rose (triangle design), Melody Petlock (Daybreak Activity Centre), Harold Jarcho (RS Chairperson), Chris MacKay (RS Member-at-Large), Mark Kroeker (exiting Mt A SAC External Rep on RS Board), Sean McGilley (incoming Mt A SAC External Rep on RS Board), Karen Valanne (Live Bait Theatre), Steve Scott (ZEDFAST), Kate Bredin (RS Member-at-Large), Ron Aiken (RS Vice-Chair), John Murchie, Chris Ward (Vestland Realty Management), Margaret Tusz-King (Councillor), Virgil Hammock (Councillor), Janine O'Reilly (RS Treasurer), Theresa Richards (ACORN), Kent Coates (Nature's Route Farm), Frances Weldon (RS Member-at-Large), Stacey Merrigan (RS Administrative Assistant), Rob Paterson (Queen Street Commons)

5.30pm: Refreshments and mingling

5.55pm: Business Meeting

I. Harold declared the meeting open and welcomed everyone. He also explained that for the purposes of the AGM, all those present were members of Renaissance Sackville and were therefore able to vote on the various motions brought before the meeting

II. Virgil Hammock moved to approve the agenda, Chris Ward seconded the motion, motion carried

III. Janine O'Reilly moved to approve the minutes of the 2010 AGM, Kate Bredin seconded the motion, motion carried.

IV. Harold explained that the internally restricted net assets that are included in the net assets column include \$10,000 that was set aside for Sackville 250 celebrations, \$5000 set aside for increased staffing costs for Sackville 250 activities, and an additional amount budgeted but not yet paid to the Town for various services. Theresa Richards asked for clarifications on the amount owed to the Town, and Harold explained that because the Renaissance Sackville office is in the Town Hall, services like phone, internet and photocopying are paid for annually per use. Mike Tower moved to adopt the report as presented, Ron Aiken seconded the motion, motion carried.

V. The slate of Board members for 2012 was presented to the meeting. Sue Rose asked how people are nominated for the Board of Directors. Harold explained that people can volunteer at the AGM, but most members are asked directly by the current Board of Directors. Virgil Hammock asked about the maximum number of members, and Harold indicated that it is about 17. Virgil Hammock moved to accept the nominations, Bruce Phinney seconded the motion, motion carried.

VI. Chair's Remarks: Harold directed attention to the activity report at the back of the AGM booklet which highlighted some of the projects Renaissance Sackville has been a part of in 2011. He pointed out the Youth Video Camp, which was held at Faucet Media Arts Centre, and offer a dozen young people a chance to learn video skills they would not otherwise have access to; the Downtown Revitalization projects, which improves the look and 'feel' of Sackville's downtown core; and the Sackville Community Garden, which has grown to near self-sufficiency.

Rob Paterson asked how many plots the Community Garden has, and Theresa Richards responded that they have expanded this year to 49 plots, and about 30-40 members (some with more than one plot). Rob commented that the Urban Garden in Charlottetown is just getting started and could use any advice that the Sackville Community Garden could give.

Joyce O'Neil asked if businesses had to approach Renaissance Sackville to access the Downtown Revitalization funds, or if Renaissance could go to businesses and offer it. Harold responded by saying that it is a combination of both. Joyce pointed out that the windows of the store fronts in Sackville get very dirty, and it looks awful. She suggested that maybe Renaissance Sackville to look at getting the windows cleaned.

Harold summed up by saying that Renaissance is concerned with looking for things that aren't happening yet in Sackville, but have been identified by people in the community as something they'd like to try.

VII. Closing of business meeting: Mike Tower moved to adjourn the meeting

6.15pm: Guest Speaker: Harold introduced Rob Paterson, Co-Founder of Queen Street Commons.

7.05pm: Harold thanked Rob for his presentation, and asked for any general questions from the floor.

7.10pm: Closing

Annual Report

The past year for Renaissance Sackville has been filled with achievements that highlight what a community can do when everyone works together on a common goal.

Renaissance was instrumental in obtaining over \$60,000 from Heritage Canada to celebrate Sackville's 250th anniversary, and with the help of the Town of Sackville, the Sackville 250 committee made it a celebration to remember.

We used our annual grant-funding budget to invest in community projects that had a wide range of implications, touching on many people in many different walks of life over the past year, as well as supporting the 250 celebration.

And the addition of more hours for the Community Engagement Coordinator allowed for more networking and connection-making between groups, growing capacity for volunteers and assisting with administrative work that would otherwise slow down the progress being made.

Renaissance Sackville was created to stimulate the economy, but it has grown to add more than just economic value to the community. As a go-between for the Town and the community at large, we are able to facilitate grass-roots change and community development in a way that allows for learning to happen.

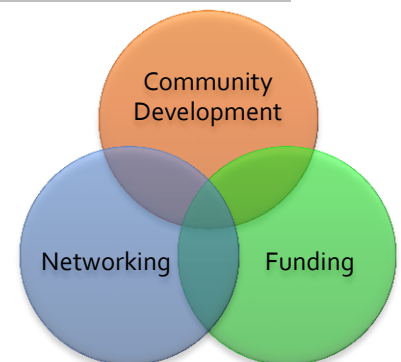
These three pillars of our mandate – networking, funding and community development – are essential to the future of the organization and the community as a whole.

As we move into our 20th year of existence, Renaissance is poised to continue this important work, in varied and ever-changing ways.

How it all fits together

Building on community

Like a pebble dropped in a pool of water, the work that Renaissance Sackville does often has a ripple effect. Usually, that pebble begins with the networking process. By talking to the community, we can begin to link projects and ideas. The process leads to funding opportunities, which allow for greater community development, relieving the amount of money needed from municipal government for these smaller projects.



Networking & Community Development: Making connections within the community

It's not all about funding projects through grants. Sometimes all it takes is some administrative support. It is difficult to measure the value of time spent helping an organization – minute taking, press releases, meeting space, organization and dissemination of information – all these little jobs can make the difference between success and failure for community groups relying mainly on volunteers. Even in this technological age, time spent one-on-one, finding out the details of what an organization does is incredibly important – and it translates to increased productivity for all groups, and is often the starting point for new partnerships!

Our Vision & Mandate

Vision:

Sackville will be a vibrant, economically and environmentally responsible, aesthetically pleasing, caring, friendly and gracious community.

Mandate:

- To support and promote the Town's plans for community development of the Sackville area
- To maintain a structure for Renaissance that allows for vision development, planning and action in all areas of community development
- To support and become involved in community group's efforts which align with Renaissance Sackville's vision
- To seek funding and manage budget to implement plans
- To lobby Municipal, Provincial and Federal Government for support and/or funding for community development
- To maintain a wide range of external partnerships, which will allow us to work effectively with other community groups, avoid duplication, and expand our resources
- To encourage community spirit in all residents, inspiring involvement in planning, decision-making, and projects that benefit the community
- To acquire by purchase, gift, bequest or otherwise real and personal property and to sell, mortgage, lease and otherwise deal with the same; and to hold all property and income arising therefore and acquired by purchase, gift, bequest or otherwise in trust for the objects and purposes for which the company is incorporated
- To make such by-laws, rules and regulations as it may see fit concerning the management of its affairs, the choice of duties and powers of the Directors and officers, the admission and expulsion of members and generally for the administration and management of its affairs, and to alter and repeal all or any of such by-laws, rules and regulations from time to time, and also to delegate to its Board of Directors all or any of the powers of passing, altering and repealing such by-laws, rules and regulations
- To enter into any arrangements with any authorities, federal, provincial, municipal, local or otherwise that may seem conducive to the corporation's objects or any of these and to obtain from any such authority any rights, privileges and concessions which the corporation may think it desirable to obtain; and to carry out, excise and comply with any such arrangements, rights, privileges and concessions
- To do all such other things as may seem directly or indirectly to be incidental to or conducive to or convenient or proper for the attainment of the objects hereinbefore mentioned, and to be subject to all the powers as set forth in subsection 18(2) of the Companies Act

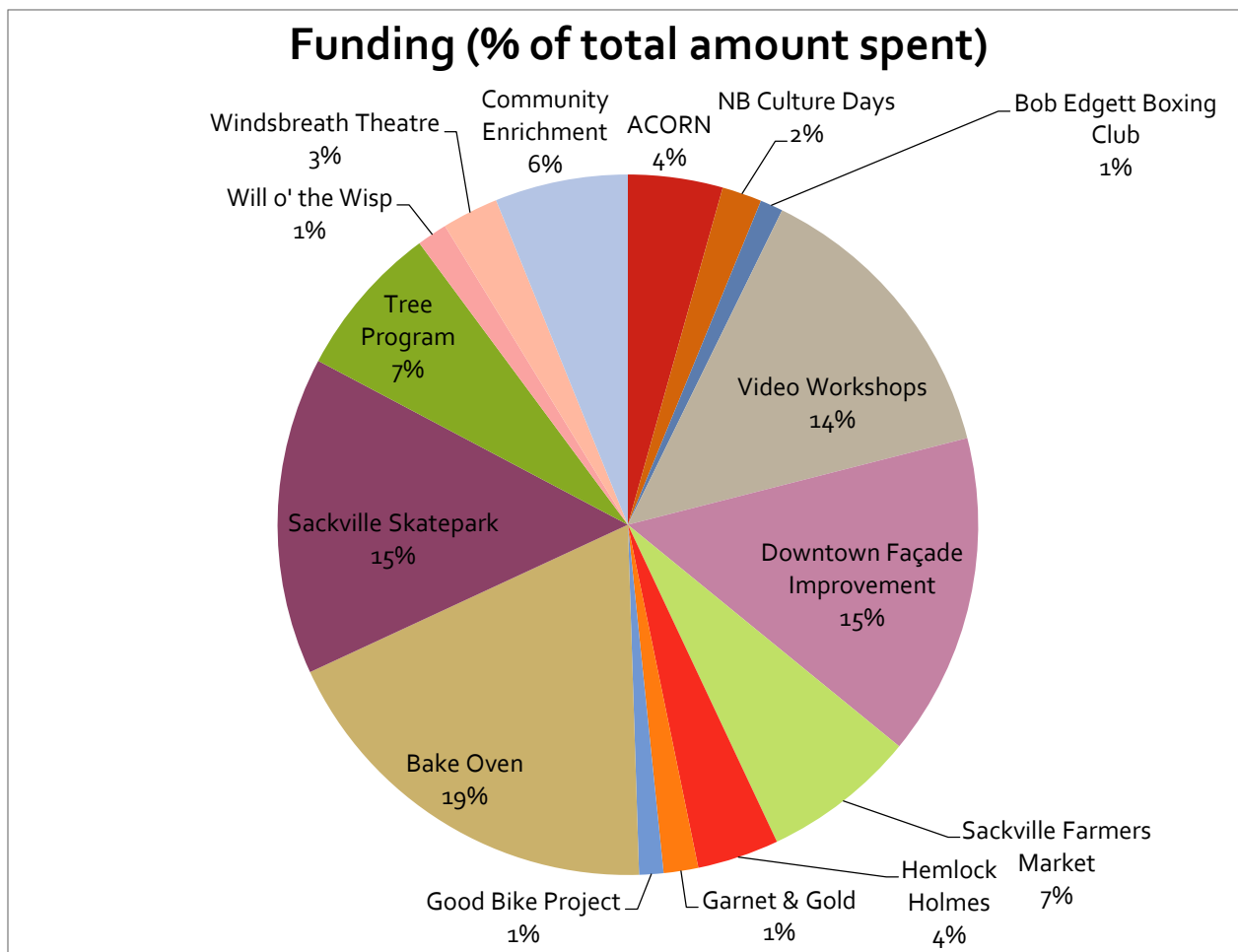
Project funding for 2012

Sometimes, all a group needs to get their ideas off the ground is a little money to get things started.

Providing seed money to promote sustainability

With every application to Renaissance Sackville for funding, the board of directors considers the sustainability of the project. Projects with plans to become self-sustaining are usually looked on more favorably, and those without plans are encouraged to develop one.

The board of directors works with community groups to make sure resources are being used to support as many people as possible – making connections between groups working on similar projects so that efforts are not duplicated.



A progressive approach to building a valuable community

It's all based on three (not-so-simple) steps. Of course, these steps don't always go in order!



All great things begin with a person with an idea. Shared with a small group, the capacity for success is small, but sharing with a network of groups allows for connections to be made and ideas to be improved. Acting as a network hub for the entire community, Renaissance Sackville is able to help share ideas and create partnerships.

Once an idea has been developed, and partnerships formed, sometimes community groups still need help getting the idea off the ground. With our modest seed funding, Renaissance is able to make the difference between getting a project started right away and letting it sit on the back burner for months.

Whether funding is granted or not, Renaissance Sackville encourages community groups to strive for sustainability. We offer administrative support to help find ways to do that, through funding, access to alternative business models, and sometimes, just an encouraging word. As sustainable programs grow and develop, so does our community, bringing more value to the town as a whole.

PLANS FOR 2013

COMMUNITY CULTURAL CENTRE

Working with a committee of individuals representing arts, culture, and non-profit groups, we are working on plans for a shared cultural centre.

COMMUNITY FOOD MENTOR PROGRAM

This spring will see a provincially-recognized training program offered in Sackville for free, which will build capacity in food security and sustainability.

MORE GRASS ROOTS PROJECTS

The biggest strength of Renaissance Sackville is our ability to respond quickly to new ideas, and to give community groups a safe place to try new things. Who knows what new and exciting projects will emerge as the year progresses?

Financial Report 2012

INCOME STATEMENT:

Town of Sackville Grant	50,000.00
Federal Grant - Sackville 250	61,500.00
Federal Grant - Canada Summer Jobs	3315.00
Tree Programme	190.00
Sackville Community Garden	113.81
Retained Earnings 2011	19176.00
TOTAL:	134,294.81

General Project Expenses:

ACORN Grow Farmer	1174.12
Arts & Culture Days NB	493.75
Bob Edgett Memorial Boxing Club	283.17
Downtown Façade Beautification Program	4000.00
Sackville Farmers Market	1910.00
Youth Video Workshops (3)	3700.00
Garnett & Gold Microphone	429.40
Good Bike Project	301.01
Hemlock Holmes	1013.51
Sackville Community Garden Bake Oven	5000.00
Sackville Skate Park	3940.72
Tree Program	1910.90
Will o' the Wisp	376.26
Windsbreath Theatre Program	700.00
TOTAL:	25,232.84

Renaissance-Funded Sackville 250 Project Expenses:

250 Years of History & Fashion	998.76
250 Celebration Weekend	3184.90
250 Community Play	1500.00
Sackville I'm Yours: Moving Images	3700.00
Sackville Sounds	300.00
Songs We Sang in 1762	446.60
250 Fountain	3000.00
250 Celebration DVD	1869.74
TOTAL:	15,000.00

Federal Government-Funded Sackville 250 Expenses:

Agricultural Field Day Barn Expenses	3560.99
250 Celebration Weekend	5072.50
250 Community Play	15319.18
250 Fountain	14800.00
Haney Barn Sculpture	2200.00
Owens Evan Rensch Catalogue	4000.00
Sackville I'm Yours: Moving Images	3302.25
Sackville Sounds	3700.00
Silent Films	1090.00
Songs We Sang in 1762	5875.47
TFRC Ears to Years Project	431.38
250 Celebration DVD	2148.23
TOTAL:	61,500.00

General Expenses:

Web Site Hosting/Updating	450.00
Youth Citizen of the Year Awards	100.00
Payroll	19,003.31
Accounting	1107.00
Business Fees	201.70
Insurance	337.00
Interest & Bank Charges	43.64
Office Supplies	949.49
Petty Cash	150.00
AGMs, Meetings, Workshops etc	1550.70
Audit for 250 Year	2500.00
TOTAL:	26392.84

TOTAL EXPENSES = 128125.68

NET ASSETS - END OF YEAR = +6169.13

Sackville 250

2012 was a big year for the Town of Sackville: for a full year, we celebrated the Town's 250th birthday. The organization of the year's events was a collaboration between Town staff and Renaissance Sackville, supported by a 250 committee of people from various Sackville organizations and members of the public.

In 2011, a call went out to the community for proposals for 250 events and activities, with associated budgets and timelines. These proposals were the basis of an application for Building Communities through Arts and Heritage funding that Renaissance Sackville sent to Canadian Heritage at the end of September, 2011. Other requirements for this funding application were a commitment from the Town of Sackville of support and funding, and a similar commitment from Renaissance. Renaissance committed \$15,000, and Town Council agreed to \$50,000, plus in-kind support. The Community Development, Programming and Tourism Department also gave a 250 focus to much of their usual business and heavily promoted the 250 year.

We were extremely pleased to receive the news from Senator Carolyn Stewart Olsen in March 2012 that we had been awarded \$61,500 in funding!

A 250 sub-committee (Colin Penley, Ron Aiken, Rebekah Cant and Janine O'Reilly) chose the projects that most closely met Canadian Heritage criteria and would have, we felt, the most impact on the community. The original proposals added up to \$179,000, and so it was quite a task to reduce the spending to match the combined funding above. Fourteen projects were chosen, with twelve of them actually carried out (see the Renaissance Financial Report for 2012 for the projects and funding levels).

In addition to these projects, many other events and activities were given a 250 flavour by the Town and other local organizations, such as the New Years Levee, the 250 Farmers Market, Tantramar Heritage Trust's Heritage Day, Fall Fair and many others. The Town of Sackville funded the incredibly successful Fireworks Display and the 250 Timeline street banners, as well as many interesting promotional items, such as the 250 postage stamps, flags, pins, and shopping bags.

Some highlights of the year were:

- **The 250 Community Play:** a stunning success with around 40 actors, plus musicians, conjured up by Ron Kelly Spurles.
- **The 250 birthday party weekend:** with Atlantic Cirque, and Eddie Chase & Graffiti 4 at the Bandstand park; the fireworks at the Ball Fields; Scotty & the Stars children's show, and the evening concert with Ray Legere, Ivan and Vivian Hicks, and Stacey Read, at the Music Barn.
- **250 Years of History and Fashion:** over 20 poignant stories from Sackville's history, with associated costumes and props.
- **Then and Now:** an exhibition from the Heritage Review Board, with photographs of Sackville's buildings and other sites, as they once were and as they are today.
- **Sackville I'm Yours: Moving Images:** 3 evenings of short films about Sackville or by Sackville people, from archival material to home movies - riveting!

- **Songs We Sang in 1762:** a musical event representing founding members of the community - a M'ikmaq singer/drummer, a Planter quartet, a Fife & Drum Corps, and Acadian music
- **Sackville 250 competition:** an eight month long newspaper contest sponsored by the Sackville Tribune Post and eleven local businesses and organizations

These and many other events and activities made for a very successful celebratory year. Four Capital Projects ensure that the 250 legacy lives on beyond 2012: the 250 Fountain by Peter Manchester (installation is planned for some time in 2013); the Marsh Barn sculpture in the Waterfowl Park, by John Haney; the restoration of a part of an antique barn at the Agricultural Field Day (for exhibitions and displays); and the Owens Art Gallery Evan Rensch catalogue of very beautiful and moving photographs of workers at the Enterprise Foundry.

The community really came together to make 2012 a very special year that will be remembered for a long time. Renaissance Sackville extends a huge “thank you” to the dozens of people who committed time and energy to events and activities large and small.

Janine O'Reilly

The members of the committee were:

Colin Penley (Chair)

Rebekah Cant (Town of Sackville)

Ron Aiken (Renaissance Sackville Vice-Chair)

Janine O'Reilly (Town of Sackville and Renaissance Sackville Treasurer)

Pat Estabrooks (Mayor of Sackville)

Virgil Hammock (Town Councillor)

Mike Tower (Town Councillor)

Joyce O'Neil (Town Councillor)

Chief Joe Knockwood (Fort Folly)

Ron Kelly-Spurles (Tantramar Heritage Trust)

Karen Valanne (Live Bait Theatre)

Gemey Kelly (Owens Art Gallery)

Elli Hearte (Struts Art Gallery & Faucet Media Arts Centre)

Pat Joyce (SAC Mount Allison University)

Lynn Griges (Member of the Public)

Katie Tower (Member of the Public)

Wendy Burnett (Member of the Public)

2013 Renaissance Sackville Board of Directors

Renaissance Sackville's Nominations Committee is pleased to announce the following slate of candidates for the 2013 Board of Directors:

Harold Jarche

Janine O'Reilly

Kate Bredin

Chris Mackay

Frances Weldon

Stacey Merrigan

Virgil Hammock

April MacKinnon

Sean McGilley (Mt Allison University SAC representative)

Rosemary Polegato (Mt Allison University Staff representative)